Adair County R-II

Professional Development

**Conference Request Form**

**Date request is submitted**:

**Name of Person Requesting Funding**:

**Title of Conference to be attended**:

**Date of Conference**:

**Location of Conference**:

**Registration Fee**:

**Registration Deadline**:

**Other estimated expenses**:

* Mileage:
* Lodging:
* Airfare:
* Other :

**In your own words, relate this professional development opportunity to instruction pertinent to your grade/course**.

**CSIP Relationship (performance and/or knowledge base).**

**How do you plan to share learned information with staff members?**

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Time off approved by 2 administrators