Adair County R-II Elementary
Comprehensive School Year Plan
Approved by Board of Education (June 19, 2013)

The Comprehensive School Improvement Plan has been developed to insure that the school year run efficiently.

The following is a list of individuals who worked on the development of the plan.

Justine Bane	Kindergarten
Lisa Fisher	First Grade
Joanne Kincaid	Second Grade
Emy Nutt	Third Grade
Tammy Whitlow	Fourth Grade
Louise Smith	Fifth Grade
Anna Nelson	Sixth Grade
Becky Thomas	Reading Specialist
Tammy Wolter	Speech and Language/Title I Language
Nancy Peterson	Resource
Liz Mills	Paraprofessional
Adriene Foley	Paraprofessional
Cheryl Reeves	A+ Coordinator
Christy Grissom	Counselor
Karla Hettinger	Secretary
Brent Doolin	Principal
Shelly Shipman	Superintendent

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Vision Statement

The vision of the Adair County R-II Elementary School Community is to provide a nurturing environment where all children will flourish and grow, both personally and academically. Through high expectations while learning and living the Habits, students will be empowered to become successful leaders in the diverse society of the 21st century.

"We Believe Statements"

FOR OUR CHILDREN

- We believe in fostering a positive and nurturing environment in which each child feels special and grows in self-confidence.
- We believe all children will learn and become leaders in the 21st century.
- We believe the love of learning should be nurtured as a lifelong process.
- We believe critical-thinking skills should be taught to enable children to be proactive, begin with the end in mind, put first things first, think win-win, seek first to understand then to be understood, and synergize.
- We believe everyone can be proactive.

FOR OUR SCHOOL COMMUNITY

- We believe parents are essential partners in the education of their children.
- We believe synergy between community and school partners is essential.
- We believe mutual respect, trust, citizenship, and good communication with the school community is vital.
- We believe a win-win is created when students, teachers, and parents are involved in education.
- We believe our school should be safe, comfortable, pleasant, and efficient in meeting the needs of our community.

Student Expectations

1. **We are proactive.**
   This means:
   - We arrive at school on time prepared for class.
   - We demonstrate a thoughtful and responsible attitude in daily work.
   - We obey the adults in charge and follow posted rules.
   - We choose our actions, attitudes and moods.

2. **We begin with the end in mind.**
   This means:
   - We plan ahead and set goals.
   - We look for ways to be a good citizen.
   - We use appropriate language at all times.

3. **We put first things first.**
   This means:
   - We spend our time on things that are most important.
   - We set priorities.
   - We complete our homework and turn it in on time.

4. **We think win-win.**
   This means:
   - We balance getting what we want with the consideration of what others want.
   - We are friendly and courteous.
   - We respect other people's property and personal space.
   - We speak kindly and defend those around us.

5. **We seek first to understand, then to be understood.**
   This means:
   - We listen to others without interrupting.
   - We try to see things from others' viewpoint.
   - We are confident when voicing our ideas.

6. **We synergize.**
   This means:
   - We help each other.
   - We value others' strengths and learn from them.
   - We seek out other people's ideas to work together.

7. **We sharpen the saw.**
   This means:
   - We take care of ourselves.
   - We find meaningful ways to help and serve others.
   - We spend quality time with family and friends.

2013-2014
Elementary School Goals

Academic Goal: **Reading -** To expect students to become independent readers and writers.

Math – To develop and apply strategies in solving problems.

School Climate Goal: To make our school an inviting atmosphere where leaders are created in a safe, respectful, attractive, and clean environment.

Professional Development Goal: To develop a comprehensive balanced reading and writing program to improve reading instruction and assessment practices, including phonemic awareness, alphabetic principle, phonics/word decoding, word study, vocabulary, language acquisition/development, prior knowledge, fluency, and reading strategies.

To develop a comprehensive mathematics program which emphasizes process and problem solving in the classroom, as well as real-world applications.

Community Goal: To synergize with parents and patrons to encourage life-long learners, and to foster a positive learning atmosphere.

School Wide Community Justine Bane, Lisa Fisher, Joanne Kincaid, Emy Nutt, Tammy Whitlow, Louise Smith, Anna Nelson, Becky Thomas, Tammy Wolter, Nancy Peterson, Liz Mills, Adriene Foley, Cheryl Reeves, Christy Grissom, Brent Doolin, Karla Hettinger, Shelly Shipman, and numerous community members.

Goal Statement: Reading - To expect students to become independent readers and writers.

Math – To develop and apply strategies in solving problems.

Activity	Resources	Staff	Time Line	Assessment/Outcomes
1. First day of school a. Every teacher will go over rules, expectations, and Habits b. Individually classes will work on goals	Local effort	1. Elem. Staff 2. Students 3. Principal	August Ongoing	*posted rules and Habits in each classroom *clarification of expectations w/students *elementary wide discipline plan
2. Reading Week-Optional activities a. Packets b. Partner reading c. Kick-off activities d. Celebrity readers e. Nightly reading f. Drawings g. Skits h. Art activities i. Ending activity on Friday j. Mini classes	Donations Title I funds	1. Faculty 2. Students 3. Elementary Student Council 4. Parents	November	*reading coupons *participation/observation *clarification of expectations w/students
3. To improve reading achievement a. Reading Intervention/enrichment b. Oral reading c. Skill work d. Partner reading e. Plays/Skits f. Use of various reading/writing strategies g. Reading Circle requirements stressed and a suggested reading list given h. Book-It offered to students i. Assessment tools j. Parent/community k. Tutoring l. Literacy Stations	Title I Local effort	1. All Elementary Staff 2. Parents 3. Students	On-going	*observation *test scores *participation *letters written to parents defining roles and expectations *presentations
4. Authentic assessment will be implemented to improve test scores in all areas	Local effort Title I	1. Teachers 2. Counselor 3. Principal	On-going	Terra Nova MAP DIBELS Next
5. Technology will be used frequently a. Creative writing b. Research c. Writing for a purpose d. Keyboarding instruction e. Laptops f. Flip video cameras g. Interactive whiteboards h. iPads	Title I	1. Parents 2. Teachers 3. Students	On-going	*observation *participation *finished product *clarification of expectations w/students
Activity	**Resources**	**Staff**	**Time Line**	**Assessment/Outcomes**

6. Literacy Study Group will be implemented in the classrooms.	Title I Local effort	1. Teachers 2. Students 3. Principal	On-going	*observation/participation *finished product *clarification of expectations w/students
7. Students will write throughout the year a. Students will write to pen-pals / Wee Deliver b. Authentic writing will be implemented c. Bare books will be given to each student to author their own book d. Journals e. Writers workshop **f.** 6-Trait writing	Students Title 1	1. Students 2. Teachers 3. Principal	On-going Spring	*observation/participation *finished product *clarification of expectations w/students
8. Tutoring will be offered to students a. Title I b. Individual tutoring c. MAP Study sessions	Title I Local effort	1. Principal 2. Teacher 3. Students 4. Community	On-going	*grades will improve *self-esteem will improve *participation *observation *evaluations/parents and teachers *quality of work accomplished
9.Before -school and After-school activities may be offered to students a. Drama Club b. Reading Club c. Gifted/Enrichment Programs d. Family Reading Fair e. Web Page f. Computer enrichment g. Academic Bowl – $5^{th}/6^{th}$ grades	Local effort Donated time	1. Principal 2. Teacher 3. Students 4. Community	On-going	*grades will improve *self-esteem will improve *participation *observation *evaluations/parents and teachers *quality of work accomplished
10. Red Ribbon Week activities will be offered (see appendix)	Donations Student Council	1. Students 2. Teachers 3. Counselor 4. Principal 5. NHS	October	*participation *observation *quality of work completed *demonstration
11. A data notebook will be maintained demonstrating their continuing progress. They will be sent home with the student's at the end of the year.	Title I Local effort	1. Teachers 2. Students 3. Principal	On-going	*participation *observation *quality of work completed *demonstration
12. Special's Schedules (see appendix)	Local effort	1. Teachers 2. Students 3. Principal	On-going	*participation *observation *quality of work completed *demonstration
Activity	**Resources**	**Staff**	**Time Line**	**Assessment/Outcomes**
13. Health activities throughout the year will be offered a. Drug awareness D.A.R.E. b. The nurse will be coming into the rooms to help with the following themes: 1. Communicable diseases	Title 1 Local effort Current Health Magazines	1. Nurse 2. Teachers 3. Students 4. Principal	On-going	*participation *observation *quality of work completed *demonstration

2. Universal Precautions 3. Growth/Hygiene c. Jill Lane- University of Missouri				*MAP test
14. Book-It will be offered in each room	Pizza Hut	1. Students 2. Teachers	October – March	*participation
15. Book Fairs a. Scholastic book talk b. Book trade		1. Teachers 2. Students 3. Principal	Fall/Spring	*profits
16. Author visits a. One professional author may be invited to visit the school. b. Literature Festival	Title 1	1. Teachers 2. Students 3. Principal	Spring	*student feedback *parent feedback
17. Each class may be allowed one field trip throughout the year.	Local effort Donation	1. Teachers 2. Students 3. Principal 4. Parents 5. Students	On-going	*participation

Goal Statement: To make our school an inviting atmosphere where leaders are created in a safe, respectful, attractive, and clean environment.

Activity	Resources	Staff	Time Line	Assessment/Outcomes
1. Invite parents to visit classrooms and school building. a. school lunch days b. skits c. volunteers d. assemblies e. after-school activities	Local effort	All staff	On-going	*surveys *participation of parents and students
2. Keep the building clean. (dusting, mopped once a week, disinfect rooms everyday)	Local effort	1. All staff 2. Custodial staff 3. Students 4. Parents	On-going	*observation
3. Ask that each visitor please check into the high school office before visiting any rooms.	Local effort Principal Staff	1. Secretary 2. Principal 3. Parents	On-going	*observation
4. All children need to sign in and out in the high school office when entering or leaving.	Local effort	1. Secretary 2. Principal 3. Parents	On-going	*observation *check in/out book *attendance record
6. To do Red Ribbon Activities: a. door decorations b. pledge c. posters d. games	Student Council Donations	1. Teachers 2. Students 3. Counselor 4. NHS	October	*student participation *positive student attitude

e. high school students f. candy badges g. sidewalk chalk h. floats i. video presentation/skits/puppet shows j. instructional material				
7. Conduct the D.A.R.E. program. (If funding is available) a. Essay contest b. Graduation ceremony c. Shirts	Donation	1. 5th grade teacher 2. Parents 3. Students 4. DARE Officer	On-going	*DARE Graduation *parents' observation *student essays
8. End of the Year Celebration	Title I Local effort	1. Teachers 2. Students 3. Principal 4. Parents	May	*completion of portfolio
5. Various health activities will be held during the year a. blood pressure checks b. hand washing demonstrations c. blood drive d. dental varnish e. K-12 Health screenings	Title I Local effort	1 .Nurse 2. Teachers 3. Principal	On-going	*posting of hand washing techniques *log of activities
6. Health Opportunities will be made available. a. CPR b. Universal procedures	Nurse NERMC Adair Co. Health Dept.	1. All Staff	On-going	* CPR certified
7. Seven Habits Education will be implemented. - one Habit a month will be highlighted. (see appendix) a. positive signs b. set personal goals c. outstanding leaders will be recognized monthly d. reading of books e. modeling f. posting – mission statement, "we believe statements", student expectations, and goals in each room	Local effort Children	1. Students 2. Teachers 3. Staff 4. Parents	On-going	*list of expectations posted *various character work displayed
Activity	**Resources**	**Staff**	**Time Line**	**Assessment/Outcomes**
8. Gym Duty will be divided up weekly among teachers (see appendix) a. students will be asked not to arrive at school before 7:45 a.m.	Local effort	1. Teachers 2. Students 3. Principal	On-going	*student control *student participation in reading and writing in journals
9. Assemblies will be held throughout the year. a. awards assembly b. author visits c. Positive (self-esteem) assembly d. D.A.R.E. Graduation e. Hoops/Jump for Heart f. Fitness assemblies	Local effort Title I Donation	1. Teachers 2. Students 3. Parents 4. Principal	On-going	*participation of students *involvement of faculty *parent involvement

g. Beginning of Year Assembly – mission, expectations, "we-believe statements, goals h. Reading skits i. Plays				

Goal Statement: To develop a comprehensive balanced reading and writing program to improve reading instruction and assessment practices, including phonemic awareness, alphabetic principle, phonics/word decoding, word study, vocabulary, language acquisition/development, prior knowledge, fluency, and reading strategies.

Activity	Resources	Staff	Time Line	Assessment/Outcomes
1. The staff will hold monthly elementary literacy groups a. Last 15 minutes will be time set aside for problem solving b. Book/Video review and discussion	RPDC MAP Leaders Title I	Elementary Staff	Monthly	*list of goals
2. Testing meetings will be conducted when needed (fall, spring, training, etc.).	Counselor MAP Leaders RPDC	Elementary Staff	Fall/Spring	*proficiency in giving tests
3. MAP activities will be introduced throughout the year. a. Early-outs/in-services b. Monthly meetings c. Elementary support meetings	RPDC MAP Leaders	Elementary Staff	On-going	*professional growth
4. All Federal Programs Evaluation Meeting will be held yearly.	Principal	All staff	Fall	*state requirement
5. Staff will be given the opportunity to attend in-service activities held during early-outs.	RPDC MAP Leaders Morenet	Certified Staff	On-going	*professional growth
6. Staff will be encouraged to attend workshops, conferences, seminars.	PDC Title I	Certified Staff	On-going	*evaluation form for PDC *professional growth
Activity	**Resources**	**Staff**	**Time Line**	**Assessment/Outcomes**
7. Staff will be encouraged to take advanced college classes.	Personal funds	All staff	On-going	*professional growth
8. Staff will be encouraged to revise curriculum.	Local funds	Certified Staff	On-going	*curriculum approved by School Board
9. Articles will be distributed for further reading.	Administration and staff	All staff	On-going	*professional growth
10. Monthly meetings will be held on the first Wednesday of the month	Local effort	Elementary staff	On-going	*attendance to meetings

Goal Statement: To develop a comprehensive mathematics program which emphasizes process and problem solving in the classroom, as well as real-world applications.

Activity	Resources	Staff	Time-Line	Assessment/Outcomes
1. Testing meetings will be conducted	Counselor	Elementary	Fall/Spring	*proficiency in giving tests

when needed (fall, spring, training, etc.).	MAP Leaders RPDC	Staff		
2. MAP activities will be introduced throughout the year. a. Early-outs/in-services b. Monthly meetings	RPDC MAP Leaders	Elementary Staff	On-going	*professional growth
3. All Federal Programs Evaluation Meeting will be held yearly.	Principal	All staff	Fall	*state requirement
4. Staff will be given the opportunity to attend in-service activities held during early-outs.	RPDC MAP Leaders Morenet	Certified Staff	On-going	*professional growth
5. Staff will be encouraged to attend workshops, conferences, seminars.	PDC Title I	Certified Staff	On-going	*evaluation form for PDC *professional growth
6. Staff will be encouraged to take advanced college classes.	Personal funds	All staff	On-going	*professional growth
7. Staff will be encouraged to revise curriculum.	Local Effort	Certified Staff	On-going	*curriculum approved by School Board

Goal Statement: To synergize with parents and patrons to encourage life-long learners, and to foster a positive learning atmosphere.

Activity	Resources	Staff	Time Line	Assessment/Outcomes
1. All parents will be informed of elementary activities through the following ways: a. classroom newsletters b. District Newsletter/Calendar c. Web page d. Send notes home e. Student Planners f. Parent/School/Student Compact g. Media coverage h. SISk12	Local effort Kirksville Daily Express Edina Sentinel LaPlata Home Press KMEM KTVO Title I	1. Teachers 2. Administration 3. Elementary Staff 4. Technology Specialist	On-going	*documented attendance *parent/community survey *community feedback *community response *parent response *completion of assignments
Activity	**Resources**	**Staff**	**Time Line**	**Assessment/Outcomes**
2. Parents will be invited to all assemblies and	Local effort	1. Principal	On-going	*patron attendance

elementary activities. a. Evenings in Education b. Reading Week c. Red Ribbon Week d. D.A.R.E. e. Sixth Grade Promotion f. Family Cookouts g. Parties h. Christmas Program i. Testing Meetings/MAP j. Canned food drive k. "Box Tops" l. Book Fairs m. PAT – Busy Bees n. Hoops/Jump for Heart o. Field Trips p. Board Meetings q. Kindergarten/Preschool Screening r. Kindergarten Orientation s. Title I Evaluation t. Author visits u. Meetings for reading and writing information v. Plays w. Grandparents Day x. Read In	Donations Title I	2. Elementary Staff 3. PAT Coordinator 4. Board Members		*positive student attitudes *student essays *student response *parent involvement *enrollment *participation *reports available *report on program
3. Mid-term progress reports will be sent home during the fourth week of the quarter.	Local effort	1. Teachers	On-going quarterly	*parent response
4. Report cards will be sent home	Local effort	1. Teachers	Quarterly	*parent response

Evenings in Education

August 20	Back to School Bash	5:30		Elementary teachers
October 22	Red Ribbon Week Kick-off	5:30		Elementary teachers
November 11	Reading Week Kick-off Celebration	5:30		Elementary teachers
March 31	Book Fair /Author Night/Spaghetti Supper	5:30		Elementary teachers
May 12	End of Year Celebration,	5:30		Elementary teachers

Literacy Group
Meeting Dates
3:15 – 4:15

September 16
October 15
November 11
January 27
February 18
March 31
April 28

7 Habits of Highly Effective People

August/September	Be proactive
October	Begin with the end in mind
November	Put first things first
December/January	Think win-win
February	Seek first to understand, then to be understood
March	Synergize
April	Sharpen the saw

Each Unit may include the following:

1. Definition
2. "I Will" statements
3. Application
4. Praise
5. Teaching techniques to incorporate the word.
6. Activities to use with the children

ABC Awards
Criteria Checklist

Grade Level: K – 6

Objectives: To recognize individual students in each class who exhibit the following qualities:

A: Academic Achievement

Students: 1) who have improved over the month in any academic area, or

2) who demonstrate consistent high performance in any academic area.

B: Outstanding Behavior

Students: 1) who demonstrate consistent proper behavior, or

2) who have improved their behavior.

C: Outstanding Character

Students: 1) who consistently demonstrate high character and provide a positive example to others.

MORNING GYM DUTY 7:45-8:15

Week of	Duty
Aug. 20	Everyone
Aug. 26	Kincaid
Sept. 3	Nutt
Sept. 9	Whitlow
Sept. 16	Smith
Sept. 23	Nelson
Sept. 30	Thomas
Oct .7	Peterson
Oct. 14	Bane
Oct. 21	Fisher
Oct. 28	Kincaid
Nov. 4	Nutt
Nov. 11	Whitlow
Nov. 18	Smith
Nov. 25	Nelson
Dec. 2	Thomas
Dec. 9	Peterson
Dec. 16	Bane
Jan. 2	Fisher
Jan. 6	Kincaid
Jan. 13	Nutt
Jan. 20	Whitlow
Jan. 27	Smith
Feb. 3	Nelson
Feb. 10	Thomas
Feb. 18	Peterson
Feb. 24	Bane
Mar. 3	Fisher
Mar. 10	Kincaid
Mar. 17	Nutt
Mar. 26	Whitlow
Mar. 31	Smith
Apr. 7	Nelson
Apr. 14	Thomas
Apr. 22	Peterson
Apr. 28	Bane
May 5	Fisher
May 12	Kincaid

All elementary teachers are assigned morning gym duty. This duty lasts for one week at a time. Students should not be allowed outside of the building before school once they have arrived at school. At 7:55 students who are eating breakfast will line up by grade to go to the cafeteria. At the 8:15 bell, all students are to go to their classrooms.

Book Fair Dates and Schedules

November 11

March 31

1:00 p.m. – 1:15 p.m.	Kindergarten
1:15 p.m. - 1:30 p.m.	First
1:30 p.m. – 1:45 p.m.	Second
1:45 p.m. – 2:00 p.m.	Third
2:00 p.m. - 2:15 p.m.	Fourth
2:15 p.m. – 2:30 p.m.	Sixth
2:30 p.m. - 2:45 p.m.	Fifth

Reading Circle
Book Reports Requirements

	First	**Second**	**Third**	**Fourth**	**Fifth**	**Sixth**
Fiction			11	12	13	14
Non-fiction			5	6	7	8
Totals	**12**	**14**	**16**	**18**	**20**	**22**

Elementary Grading Scale

A 95-100

A-	**90-94**
B+	**87-89**
B	**84-86**
B-	**80-83**
C+	**77-79**
C	**74-76**
C-	**70-73**
D+	**67-69**
D	**64-66**
D-	**60-63**
F	**59 and below**

Collection Policy on Homework

Kindergarten	Homework will be collected first thing in the morning.
First Grade	Homework will be collected first thing in the morning. Homework will usually be assigned on Monday - Thursday. Family involvement may be included in homework. Daily reading assignments will also be sent home.
Second Grade	Homework will be collected first thing in the morning.
Third Grade	All completed work is to be kept in a folder. Homework is due at the beginning of the day.
Fourth Grade	Short assignments are collected on the spot. Homework is due at the beginning of the day.
Fifth Grade	All homework is to be kept in one designated homework folder. Assignments are due at the beginning of the day or may be collected on the spot.
Sixth Grade	Short assignments are collected on the spot. Homework is due at the beginning of the subject's scheduled time period.

*** Students in grades 4 –6 will be participating in the ZAP program.

LESSON PLANS - CLASS OBJECTIVES

Lesson Plans are necessary for good teaching. Weekly lesson plans are due in the principal's office each Monday morning or the first school day of the week by noon. They should be brief and contain the following information:

1. Objective and page covered - Such as: Multiplication of 2 digit numbers, pg. 178.
2. Briefly describe activities you will be doing.
3. Any teaching materials you will need.
4. How you check for comprehension - Such as: Practice, pg. 179

All of these will not be present every day: such as on test day.

CLASSROOM MANAGEMENT SKILLS

1. Move around the room during testing sessions.
2. Establish classroom rules and post them in the room.
3. Establish a set routine for starting class.
4. Set your assignment rules and follow through.

Elementary Testing Techniques

Area of Testing	Grades	Screener	Instruments	Time	Pass/Fail Criteria	Use of Results
Academic/ Achievement Group	Kindergarten	Teacher	Professional Observation	Ongoing	Conference	Results to parents and teachers
	K-2	Teachers	Terra Nova Multiple/ Complete Achievement Test	Spring	Test Norms	Program planning
	3, 4, 5, 6, 7, 8, End of Course	Teachers	MAP for required grades and subjects	Spring	Test Norms	Refer for evaluation if needed
	K-12	Teachers/ Counselors	Professional observation	School-year		
	1 – 6	Teachers	Gates – MacGinitie	Fall – All Spring – All	Test Norms	Establish Reading levels
	K-6	Teachers	DIBELS	Fall, Winter, Spring	Bench Marks	Establish Reading levels, low, At-Risk
	K-6	Teachers	DIBELS	Bi-monthly	Progress monitoring	Reading levels
Academic/ Achievement, individual	K-12	Spec. Ed Teachers Co-op	Woodcock Johnson III WIAT II TEMA TERA TEWA	School year	Significant processing difficulties/ Delays when compared to peers	*Results available to parents and teachers *Program planning *Results recorded on permanent records *Refer for evaluation if needed
Vision	K-12	School Nurse	Snellen Vision Check	Third Quarter	Grades K-3 20/30 Grades 4-12 20/20	*Results recorded on health records *Refer for evaluation if needed
Health & Motor	K-12	Clinic Physician	Immunization	During fiscal year	Fail to meet state requirements	Results recorded on health records
Hearing	K, 1, 2, 3, 5, 7, 9, 11	Speech Consultant and/or School Nurse	Tympano-meter	First Quarter	*Negative pressure over –200 *Over 25 db missing at two or more Hz	*Results recorded on health records *Refer for evaluation if needed

Area of Testing	Grades	Screener	Instruments	Time	Pass/Fail	Use of Results

					Criteria	
Speech & Language	K, 1, 3, 5, 9, All newly enrolled students	Speech Consultant and/or Speech Implementer	NEMO LASE STAL Screening Criteria	First Quarter	Test Norms	*Program Planning *Refer for evaluation if needed
I.Q/ Cognitive	2, 7	Counselor	*Otis-Lennon School Ability Test - 8 *Observation	Fall School year	S.A.1 below 75 Significant processing difficulties/ Delays when compared to peers	*Results available to parents and teachers *Program planning *Results recorded on permanent records *Refer for evaluation if needed
I.Q. Cognitive Individual	K-12	Counselor Co-op	WISC 3,4 Stanford Binet 4 WAIS III WIPPS III	School year	Significant processing difficulties/Delays when compared to peers	*Results available to parents and teachers *Program planning *Results recorded on permanent records *Refer for evaluation if needed
Adaptive Behavior	K-12	*Teachers *Parents	*Observation *Parent Questionnaire	During the school year	*When student behavior is significantly atypical when compared to peers	Refer for evaluation if needed
Social/ Emotional Behavior	K-12	*Teachers *Parents	*Observation *Parent questionnaire	During the school year	When student behavior is significantly atypical when compared to peers	*Results available to parent and teachers *Program planning *Refer for evaluation if needed

ADAIR COUNTY R-II SCHOOL DISTRICT
OFFICE OF ADMINISTRATION
BRASHEAR, MO 63533

The Adair County R-II School District's school wide assessment schedule for the 2013-14 school year is as follows:

September 24 – September 26	2nd Grade Otis-Lennon S.A.T 8 7th Grade Otis Lennon S.A.T 8
October 16	11th Grade PSAT/NMSQT (optional)
October 23	10TH Grade PLAN
December 17-19	Government End of Course Exam
February TBA	11TH Grade ASVAB
April 1 – April 25	State MAP Math - Grades 3-8
April 1 – April 25	State MAP Communication Arts - Grades 3-8
April 1 – April 25	State MAP Science – Grades 5, 8
April 22 – May 2	Terra Nova Achievement Test (Grades K-5)
April 28 – May 9	End of Course Exams: Biology, English II, Algebra I, Government, Algebra II, American History, Geometry, English I

Individuals UNDER twenty-one (21) years of age who have not completed an approved program are encouraged to contact the Screening Coordinator for further information regarding screening. If the scheduled screening is appropriate for the individual, he/she is encouraged to participate. If the scheduled screening is deemed inappropriate, then an individual screening program will be made available.

For more information contact:

Christy L. Grissom, Testing Coordinator
Adair County R-II Schools
Brashear, Missouri 63533
(660) 323-5272
christy_grissom@brashear.k12.mo.us

Adair County R-II School
Internet Acceptable Use Agreement

Name _____
(Please print student name)
As a user of the Adair County R-II Internet connection,

I UNDERSTAND (Student and Parent)

- That the reason to use the Internet in the Adair County R-II School District is to promote educational excellence by facilitating resources sharing, innovation, collaboration, and communications;
- That although there is material of questionable value or controversial content available on the Internet, the educational benefits of access to its resources outweigh the risks;
- That my use of an Internet account is a privilege, not a right, and that inappropriate or inadequate use may result in cancellation;
- That the Adair County R-II School District will not be responsible for any damages I incur while using the account; this includes loss of data, delays, service interruptions, inaccurate data;
- That I will be barred from use of the Internet or be referred to the principal for disciplinary action if I violate these guidelines;
- That the rules governing student usage may be changed from time to time.

I WILL NOT

- Use the Internet to transmit or receive any material in violation of any law, this includes copyrighted material, threatening material, obscene material; or anything protected by trade laws;
- Use the Internet for product or service advertisement or political purposes;
- Use the Internet for any illegal activity;
- Use the Internet for any purpose not sanctioned by my teacher;
- Harm or destroy computer equipment or data of another user or network; this includes creating or spreading computer viruses.

I WILL

- Promote the wholesome educational use of the Internet according to the policies of the Adair County R-II School District;
- Use the Internet resources for educational purposes only.

Signature _____ Date _____
(Student)

Parental Consent Statement: I understand that the information on the Internet is not controllable by the Adair County R-II School District, that the reason to use the Internet at school is to promote educational excellence, and that students are to use these resources in a responsible manner.

Signature _____ Date _____
(Parent)

Supply List

Please label all items with child's name. This includes clothing, jackets, etc.

Busy Bees - 6th Grades: ***Tennis shoes required for recess and P.E.***

Busy Bees	Kindergarten	First Grade	Second Grade
1. 1 container Clorox wipes 2. 1 bottle of antibacterial hand soap 3. 1 box of crayons (12-24 pkg.) 4. 1 box of markers (classic colors) 5. 4 glue sticks 6. 1 plastic folder to take home notes and homework	1. 2 boxes of 24 count Crayola crayons (no fat crayons) 2. 1 box of Crayola markers 3. 10 pencils (plain, please) 4. 6 Elmer glue sticks 5. Fiskar safety scissors (no points please) 6. 2 boxes of tissues	. 1. 24 pencils 2. 12 inch ruler with centimeters 3. Crayons (16 or 24) 4. Glue sticks (several) 5. Scissors (no points, please) 6. School box (no large ones, please) 7. Eraser	1. Backpack – non rolling***** 2. 1 small pencil box***** 3. 24 #2 pencils (plain, please) 4. 1 pkg. pencil top erasers 5. 1box of 24 crayons 6. 1 box of 12 colored pencils 7. 4 glue sticks 8. 5 2-pocket folders (red, yellow, blue,

7. 5 #2 pencils 8. 1 small white binder 9. 1 oversized t-shirt or paint smock* 10. Backpack with an extra change of clothes* ***Please write your child's name on these items.**	7. 1 package of baby wipes (Parents Choice works great) 8. 1 container disinfecting wipes 9. Beach towel for rest time 10. Backpack (no rolling) 11. 1 package of copier paper or card stock 12. Small school box with snap lid 13. 2- two pocket folders (no prongs) (the plastic will last all year) 14. 1 box of sandwich or gallon zip-top bags	8. Backpack 9. 2 wide ruled spiral notebooks 10. 1 package unlined/lined index cards 11. 1 box of tissues 12. 2 Pocket folders for homework 13. 1 package of sugar-free Trident gum (18 piece pack) 14. Box of markers 15. Box of colored pencils 16. Disinfecting wipes (optional)	green, orange) 9. Blunt Scissors***** 10. 1stretchy book cover 11. 2 container disinfecting wipes 12. 2 boxes of facial tissue. 13. 1 1" 3 ring binder 14. Hand pencil sharpener***** 15. 1 Spiral notebook (1 subject wide ruled) 16. 2 Composition notebooks **Note: Plastic folders will last all year.** ***Please label w/student name**
Third Grade	**Fourth Grade**	**Fifth Grade**	**Sixth Grade**
1. Backpack (no rolling please) 2. 48 pencils (no mechanical) 3. 3 Boxes of tissue 4. Scissors (no points, please) 5. 10 Glue sticks 6. 1 box of 24 count crayons 7.1 box of 24 colored pencils 8. 2 tubs Clorox wipes 9. Ruler (with inches and cm) 10. 3 plastic two pocket folders (blue, green, and orange) 11. 3 Pink Erasers 12. 1 package of Index cards 13. 1 box zip-top bags 14. Composition notebook 15. 2 Notebooks (green and orange) ***Please ONLY label your child's name on his or her backpack, and plastic folders. No trapper keepers**.	1. Pencils 2. 3 notebooks (wide ruled, 70 pages is fine) 3. 2 pocket folders 4. Stick Glue 5. Scissors 6. Colored pencils 7. Markers 8. 2 large boxes of tissues 9. Gym shoes 10. Pencil bag or school box 11. 1 tub disinfectant wipes 12. 2 pkg. 3x5 index cards 13. 1 box of bandages 14. 1 3 ring binder 1 ½"	1. Pencils (.07 mechanical pencils are ok) 2. 2 red-pens for grading 3. 1- hand held sharpener 4. Colored pencils/crayons 5. 2 Fine point BLACK sharpie markers 6. Fiskar scissors – pointed 7. SMALL school box 8. 1 Large glue stick 9. 2 Large boxes of tissue 10. 1 tub CLOROX wipes 11. 4 stretchy book covers (Jumbo sized) required 12. 1 package wide rule notebook paper 13. 1 white eraser (dollar store) **NO TRAPPER KEEPERS OR LARGE BINDERS-These will not fit in our desks.**	1. 250 sheets of wide ruled loose paper 2. 42one subject spiral notebooks-wide ruled 3. 2 orange plastic pocket folders 4. 1 plain 1 1/2 " binder 5. 1 plain 2" binder 6. 6-8 composition notebooks 7. Pencils 8. Pens 9. 1 package red pens 10. 5 pocket folders with holes 11. 2 boxes of tissues 12. Gym shoes 13. Book bag 14. Small art box 15. Crayons, markers, **or** colored pencils 16. Scissors 17. Glue sticks 18. White glue 19. 4 Book covers 20. 1 box of **NexCare** bandages 21. 2 Tubs cleaning wipes 22. Hand sanitizer 23. Post-it notes 24. Index cards **NO DESK TOP ORGANIZERS PLEAE!**

Playground Rules
Sandals will not be allowed

Swings:

- Sit in the center; never stand or kneel.
- Hold on with both hands.
- Stop the swing before getting off and never jump from the swing while swinging.
- Do not walk too close to the front or back of a swing.
- Have only one person in a swing.
- Avoid swinging empty swings and never twist swing chairs.

Slides:

- Only go up on the designated ladder; don't go up the slide surface or frame.
- Hold on with both hands when going up the steps; taking one step at a time.
- Keep at least one arm's length apart when standing in line.
- Slide down feet first and sitting up, one at a time.

- Be sure no one is at the bottom of the slide before sliding down.
- Don't linger at the bottom of the slide.

Seesaw:

- Stand facing each other, don’t lean back.
- Keep a firm hold with both hands.

On jungle gyms and other climbing equipment:

- Never use the equipment when it is wet.
- Grip bars with both hands.
- Start at the same end of the apparatus and move in the same direction.
- Watch for swinging feet.
- Be careful when climbing down and watch out for those climbing up.
- Draw strings must be tied.
- Drop from the bars with knees slightly bent and land on both feet.

Family Involvement Dates

Date	Activity	Responsible Party
August 20	Back to School Bash 5:30	All Elementary
October 24	Parent/Teacher/Conferences 1:15-7:30	All Elementary
October 22	Red Ribbon Week Kick-off 5:30	All Elementary
November 11	Reading Week Kick-off/Book Fair 5:30	All Elementary
December	Christmas Program	All Elementary
February 7	Jump for Heart	Voluntary
March 31	Evening in Education 5:30-6:30 Author Night/Book Fair/Spaghetti Supper	All Elementary
May 14	Sixth Grade Promotion 7:00 p.m.	All Elementary

May 12	End of Year Celebration 5:30 p.m. City Park	All Elementary

Elementary Meeting Dates

Date	Place	Refreshments
September 4	PAT	Everyone
October 2	PAT	Becky, Louise
November 6	PAT	Justine, Emy
December 4	PAT	Everyone
January 8	PAT	Anna, Tammy Wolter
February 5	PAT	Nancy, Cheryl
March 5	PAT	Jo, Tammy Whitlow
April 2	PAT	Lisa, Christy
May 7	PAT	Everyone

	Monday	Tuesday	Wednesday	Thursday	Friday	
Kindergarten	**Art** 10:57-11:22 **PE** 11:23-11:48	**Music** 11:23-11:48 PE 10:57-11:22	Library 10:57-11:22 **Art** 11:23-11:48	**Music** **10:57-11:22** Guidance 11:23-11:48	**Library** 10:57-11:22 Art 11:23-11:48	**Lunch Schedule** 12:11-12:36
First	**Music** **10:57-11:22** Art 11:23-11:48	**Library** 10:57-11:22 Art 11:23-11:48	**Music** 10:57-11:22 PE 11:23-11:48	**Art** 10:57-11:22 **PE** 11:23-11:48	**Music** 10:57-11:22 **Guidance** 11:23-11:48	**Lunch Schedule** 12:10-12:35
Second	Library **11:23-11:48** PE 10:57-11:22	**Music** 10:57-11:22 **PE** 11:23-11:48	**Art** 10:57-11:22 **Music** 11:23-11:48	**Guidance** 10:57-11:22 Music 11:23-11:48	**Art** 10:57-11:22 **PE** 11:23-11:48	**Lunch Schedule** 12:09-12:34

Third	**Library** 10:57-11:22 Music 11:23-11:48	**Art** 10:57-11:22 Guidance 11:23-11:48	**PE** 10:57-11:22 **Library** 11:23-11:48	**PE** 10:57-11:22 **Art** 11:23-11:48	PE 10:57-11:22 Music 11:23-11:48	**Lunch Schedule** 12:08-12:33
Fourth	PE 10:03-10:28 Music 10:29-10:54	**Art** 10:03-10:54	**PE** 10:03-10:54	**Music** 10:03-10:54	Library 10:03-10:28 Guidance 10:29-10:54	**Lunch Schedule** 11:05-11:30
Fifth	**Library** 10:03-10:28 PE 10:29-10:54 **Band** 11:51-12:16	**PE** 10:03-10:54 Band 11:51-12:16	**Music** 10:03-10:54 Band 11:51-12:16	**Art** 10:03-10:54 Band 11:51-12:16	Guidance **10:03-10;28** Art 10:29-10:54 **Band** 11:51-12:16	**Lunch Schedule** 11:00-11:25
Sixth	**Guidance** 10:03-10:28 Art 10:28-10:54 Band 12:35-1:00	**Music** 10:03-10:54 Band 12:35-1:00	**Art** 10:03-10:54 **Band** 12:35-1:00	**PE** 10:03-10:54 Band 12:35-1:00	Music 10:29-10:54 Library 11:25 – 11:50 Band 12:35-1:00	**Lunch Schedule** 10:55-11:20